

# How to Search MajorMania

## **Program Name, Keyword or Phrase:**

Begin to type in the program or keyword you're looking for. Selections will appear that get further defined as you continue to type. You may select a word or phrase at any time. Then click on the "Go!" button.

## **Campus [+]:**

Begin by clicking on the "[+]" after the word "Campus". This will drop down a list of several choices to help you focus your selection of campuses.

- You may search on a specific "Geographic Region" that corresponds to the map (Note: if you select this option, it will pre-check all of the campuses in that region. You will need to uncheck any individual campuses that you do not want to include from the region).
- You may search on all campuses.
- You may search on two-year or four-year campuses.
- You may search on any individual campuses by using the Check-box preceding the Campus name.

After you have made your selection(s), click on the "Go!" button.

## **Subject Area:**

To find academic programs that are included in a broad subject area, choose one of the subject areas in the listing. Then click on the "Go!" button.

## **Academic Level:**

You may search for "All programs," "Undergraduate programs only" or "Graduate programs only." Programs that require a bachelor's degree are included with the graduate listings. After making your selections click on the "Go!" button.

(Note: If you choose only the "All Programs" option, you may be prompted to provide additional search criteria or narrow the search in some way.)

## **Quick Searching:**

The **program number** is an identifier of a unique academic program. You may find this number in the upper right corner of the academic program's "more details" page.

The **search number** is an identifier of a previously submitted, unique search. You may find this number on the upper right side of the screen after you perform a search.

In either case, if you would like to recall a previous search, enter one of those numbers in the appropriate text box of the "Quick Searching" area. After entering your number, click on the "Go!" button.

## **Compare:**

If you would like to compare different academic programs, open each of the programs that you are interested in comparing and check the "compare" check box for each one. Then, click the "compare" button at the top of the screen. A new page will display program details in a comparative format for each selected program.

### **Additional Searching Options:**

You may also search on:

**Distance Learning Options** – check this box to search on academic programs that are available online or through other forms of distance education.

**Alternate Schedules** – check this box to search by programs that are offered at times other than the traditional business day.

**Teacher Certifications** – check this box if you would like to see academic programs that lead to teacher certification.

**Alternate Delivery Methods** – You may select on any or all of several different delivery methods.

After making your selections click on the “Go!” button.

### **Search Results:**

Your search results will appear to the right. Click on any program name to reveal summary information about it.

- To display “More details” click on the “More details” link. This will display
  - A link to the campus’ academic program URL
  - Details about distance learning and alternate schedules (if available)
  - Whether the program is available for teacher certification (if available)
  - Related academic programs (if available)
  - Related search terms that you might like to try with your next search (if available)
- If you intend to compare this program with any other program from the search results, simply check the “Compare” box for each program you wish to include in the comparison.

### **Print Search Results:**

The “Print Search Results” button at the top of the page directs you to a printer-friendly page of your results.

To initiate another search, simply reselect any of the search criteria on the left half of the page and click on the “Go!” button.